North South Research Programme 2024

Expression of Interest (EOI) & Endorsement Forms

Deadline: 4pm on Thursday 5th of December 2024

# Instructions

A **complete Expression of Interest (EOI) Form**, endorsed with the appropriate signatures, **must be submitted (in Word format)** for each proposal to the HEA (research@hea.ie) **by the Research Office** within the proposed Lead Administrative/Governance Institution in Ireland by **4pm (Irish Time) Thursday the 05th of December 2024**. Only EOIs submitted on or before this deadline will be accepted.

All Expressions of Interest (EOIs) must be endorsed by the Vice President/Director of Research or the appropriate office holder in both the Lead Administrative/Governance Institution in Ireland and the Lead Institution in Northern Ireland*.*

The **Research Office Submission Pack** is to be used by the Research Office at the Lead Administrative/Governance Institution when submitting EOIs for proposals to the HEA. EOIs submitted directly by applicants to the HEA will not be accepted**.**

**Please note:** Full applications will only be accepted in circumstances where an EOI has been submitted by the Research Office in the Lead Administrative/Governance Institution in Ireland by the stated deadline and approval to progress with an application has been provided by the HEA. Approval to progress to submit a full proposal will be communicated by the HEA to the Research Office at the Lead Administrative/Governance Institution by the 18th of December 2024. It is the responsibility of the Research Office to communicate approval to progress to the proposed Lead Investigator at their institution. The online system will open for the submission of full applications in mid-January 2025. An applicant user guide to assist in navigating the online system will be made available on the HEA website in January.

*The HEA as data controller at all times processes personal data in line with the requirements of GDPR and the Data Protection Act, 2018. For more information, please see our Data Privacy Notice on our website:* [*https://hea.ie/about-us/data\_protection/*](https://hea.ie/about-us/data_protection/)*. Applicants should only provide the data requested and when providing proposal details (title, abstract etc.) should avoid including data of any identifiable third-party subjects unless absolutely necessary to the project.*

**Part A – Expression of Interest (Details)** - This section to be completed by the applicant

# Submission Details

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| **Full name and title of the proposed Lead Investigator in the Lead Administrative/ Governance Institution in Ireland:** |
|  |
| **Identify the Higher Education Institution in Ireland that is expected to act as Lead Administrative/Governance Institution:*****Select*** *from the list of Eligible Lead Institutions in Ireland listed in Appendix 1 of this form.*  |
|  |
| **Full name and title of the proposed Lead Investigator in Northern Ireland:**  |
|  |
| **Identify the Higher Education Institution in Northern Ireland that will act as Lead Institution on the project proposal:*****Select from*** *the list of Eligible Lead Institutions in Northern Ireland listed in Appendix 2 of this form.* |
|  |
| **Identify the strand the proposed project will be submitted under:** |
| [ ] Strand II: Emerging hubs of excellence[ ] Strand III: Partnerships of scale |

# EOI Proposal Summary

|  |  |
| --- | --- |
| **Please provide an Abbreviated Title for the research project being proposed:***This will be used as an identifier for your project throughout the application process.*  | (10 characters max) |
| **Proposed Full Title of Application:** |  (100 words max) |
| **Proposal Key Words:**  | (10 words max) *Use keywords to describe the technology, science, arts, humanities, sector, content or nature of result and potential uses of your result.* |
| **Please Indicate if the Proposed Project** *(one or more may be selected where a proposal is inter/multi/transdisciplinary)* | [ ] AHSS[ ] STEM |
| **Please Indicate the Primary Research Areas***(multiple choice)* |

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| --- |
|  **AHSS** |
| [ ] Study of the Human Past |
| [ ] Cultures and Cultural production |
| [ ] Individuals, institutions, markets, values, behaviour, the mind and environment |
| **STEM** |
| [ ] Biological Sciences A |
| [ ] Biological Sciences B |
| [ ] Chemistry |
| [ ] Computer Science |
| [ ] Earth and Environmental Sciences |
| [ ] Engineering |
| [ ] Mathematics |
| [ ] Physics |

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| **Discipline** *(Please indicate the proposed project’s discipline. One or more disciplines may be identified where a proposal is inter/multi/transdisciplinary. The list of disciplines is available in the User Guide for Applicants available on the HEA website.)* |
|  |
| **Proposal Abstract**Minor changes to the abstract will be allowed at the point of submitting a full application. Major changes to an abstract at the time of submitting a full application may render an application ineligible.  |
| (300-words max) |
| **Lay Abstract** *This should be a succinct and accurate summary of the proposed work in lay, non-technical and accessible language. It should provide a clear understanding of the objectives of the proposal and how they will be achieved.*  |
| (300-word max) |

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| **Signature of the proposed Lead Investigator in Ireland**  |  |
| **Signature of the proposed Lead Investigator in Northern Ireland** |  |

*Digital signatures will be accepted.*

**Note**

When part A of this form is complete, please pass the form onto the Research Office in the Lead Administrative/Governance Institution in Ireland for review and completion.

# **Part B – Endorsement** - This section should be completed by the appropriate office holder in both the Lead Administrative/Governance Institution in Ireland and the Lead Institution in Northern Ireland.

## LEAD ADMINISTRATIVE/GOVERNANCE INSTITUTION IN IRELAND

*I, [Insert name],* ***[VP/Director of Research or the appropriate office holder or authorised signatory within the Lead Administrative/Governance Institution in Ireland – (Insert Role)]*** *hereby confirm that, on behalf of* ***[insert name of Lead Administrative/Governance Institution]****, the HEI supports this expression of interest to the North South Research Programme being delivered by the Higher Education Authority in accordance with the circulated Call document. Approval is granted to* ***[Insert Name and title of the Lead Investigator in the Lead Administrative / Governance Institution]*** *to proceed with submitting a full application.*

*I also confirm that, as part of this EOI process, any potential management and resource implications (e.g., Lead Investigator time commitment, teacher reduction, space requirements, potential budget shortfalls, and/or additional funding) that may arise from this proposal have been considered by the institution and will be discussed further during full application stage with consortium partners.*

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| **Signature of the Lead Administrative/Governance Institution’s representative (VP/Director of Research or the appropriate office holder), or authorised signatory:****(Please indicate position held)***Where a VP for Research or equivalent office holder is the proposed Lead Investigator, documentation must be signed by the President of the institution.* | **Print Name:** |  |
| **Position held:** |  |
| **Signature** |  |
| **Date:***(dd/mm/Yiyi)* |  |

## LEAD INSTITUTION (HEI) IN NORTHERN IRELAND

*I, [Insert name],* ***[VP/Director of Research or the appropriate office holder or authorised signatory within the Lead Institution in Northern Ireland – (Insert Role)]*** *hereby confirm that, on behalf of* ***[insert name of Lead Institution in Northern Ireland]****, the HEI supports this expression of interest to the North South Research Programme being delivered by the Higher Education Authority in accordance with the circulated Call document. Approval is granted to* ***[Insert Name and title of the Lead Investigator in the Lead Institution in Northern Ireland]*** *to proceed with submitting a full application.*

*I also confirm that, as part of this EOI process, any potential management and resource implications (e.g., Lead Investigator time commitment, teacher reduction, space requirements, potential budget shortfalls, and/or additional funding) that may arise from this proposal have been considered by the institution and will be discussed further during full application stage with consortium partners.*

|  |  |  |
| --- | --- | --- |
| **Signature of the representative of the Lead Institution in Northern Ireland (VP/Director of Research or the appropriate office holder), or authorised signatory:****(Please indicate position held)***Where a VP for Research or equivalent office holder is the Lead Investigator, documentation must be signed by the President of the institution.* | **Print Name:** |  |
| **Position held:** |  |
| **Signature** |  |
| **Date:***(dd/mm/yyyy)* |  |

*\*Prior to the submission of an Expression of Interest by the Lead Administrative/Governance Institution in Ireland, each Partner Institution must provide the Lead Administrative/Governance Institution with confirmation that they agree to be included in the submission.*

**Part C – Research Officer Details** - This section be completed by the Research Office in the lead Administrative/Governance Institution in Ireland submitting this EOI form to the HEA.

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| **Research Officer contact details:**  |
| **Name:** **Email address:**  |

**Appendix 1**

**Eligible HEIs in Ireland**

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| Atlantic Technological University |
| Carlow College, St. Patrick’s |
| Dublin City University  |
| Dublin Dental Hospital  |
| Dublin Institute for Advanced Studies (DIAS) |
| Dún Laoghaire Institute of Art, Design & Technology  |
| Dundalk Institute of Technology  |
| Marino Institute of Education  |
| Mary Immaculate College, Limerick  |
| Maynooth University  |
| Munster Technological University  |
| National College of Art and Design  |
| National College of Ireland  |
| RCSI University of Medicine and Health Sciences  |
| Royal Irish Academy  |
| Royal Irish Academy of Music  |
| South East Technological University  |
| St. Patrick’s College, Maynooth  |
| Technological University Dublin  |
| Technological University of the Shannon: Midlands Midwest  |
| University College Cork  |
| University College Dublin  |
| University of Dublin, Trinity College  |
| University of Galway  |
| University of Limerick |

**Appendix 2**

**Eligible HEIs in Northern Ireland**

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| Armagh Observatory |
| Centre for Cross Border Studies |
| Queen’s University Belfast |
| Stranmillis University College |
| St. Mary’s University College |
| The Open University |
| Ulster University |