

**Teacher Supply Action Plan**  
**Upskilling Programmes in Priority Subject Areas**  
**(Mathematics, Physics, Spanish)**

**Frequently Asked Questions**

**Published: 21<sup>st</sup> January 2020**

**1. What is the closing date for proposals?**

Proposals should be submitted to the HEA no later than 5pm on 2 March 2020. Late applications will not be accepted.

**2. What higher education institutions are eligible under this call?**

Institutions that have primary or post-primary initial teacher education (ITE) programmes accredited by the Teaching Council are eligible.

**3. What level on the NFQ is acceptable?**

Upskilling programmes should be a minimum of level 8 on the National Framework of Qualifications (NFQ).

**4. Can a higher education institution submit more than one proposal?**

Yes, institutions can submit a proposal in each subject area. Each proposal should be submitted separately.

**5. When will notification of the outcome of the call be received?**

It is intended that institutions will be advised of the outcome in April 2020.

**6. How should proposals be submitted?**

Institutions should complete the [template](#) provided and submit an electronic copy to [teachereducation@hea.ie](mailto:teachereducation@hea.ie) no later than 5pm on 2 March 2020. Proposals must be signed by the president(s) of the institution(s). A hard copy is not required.

**7. When is it expected that upskilling programmes will commence?**

It is expected that upskilling programmes will enrol the first cohort of students in the calendar year of 2020.

**8. How will the programmes be funded?**

Funding will cover student fees in respect of participation. Institutions should detail the full costs associated with delivery in their proposals and consider same in the fee structure. Institutions will be accountable to the HEA for funding allocated.

**9. What subject areas are included in the call for proposals?**

Proposals are invited for upskilling programmes in Mathematics, Physics, and Spanish. Institutions are encouraged to develop proposals for programmes to upskill teachers to teach these targeted subject areas in an Irish medium setting.

**10. Should programmes be full-time or part-time?**

Programmes should be delivered on a flexible basis in order to facilitate participation by teachers in partial or full employment. There should be no impact on class contact time for currently serving teachers. Flexible provision should enable delivery on a national scale with a regional aspect as appropriate.

**11. Is there a word limit for proposals?**

Proposals should not exceed 5,000 words. Institutions are requested to adhere to the word count in the template for submissions.

**12. What is the deadline for submitting the Expression of Interest form?**

Completed Expression of Interest forms should be submitted to [teachereducation@hea.ie](mailto:teachereducation@hea.ie) no later than 5pm on 24 January 2020.

**13. Will the successful institution be required to submit monitoring reports?**

Yes, as per the call documentation, institutions will be required to report to the HEA on the funding allocated. Institutions are also expected to report to the HEA on progress and the outcomes for participants on completion of the programmes.

**14. It is noted that upskilling programmes must enable teachers to meet the *Curricular Subject Requirements (CSR)* of the Teaching Council. The *CSR* are currently under review by the Council – how does this impact on proposals?**

Proposals will be assessed based on the current *Curricular Subject Requirements*. It is likely that revised *Criteria* will be published and become effective within the lifetime of the successfully awarded programmes. Institutions must ensure that programmes will continue to enable participants to meet the applicable *Criteria*.

- 15. We offer ITE programmes for Teachers in the Further Education sector and these programmes are fully accredited by the Teaching Council. Please confirm, if we are eligible to apply under this Call, as the documentation refers to HEIs who offer ITE Programmes at primary and post-primary only?**

The call is open exclusively to institutions that have primary or post-primary ITE programmes accredited by the Teaching Council. Institutions that do not meet this particular eligibility criterion may collaborate with an institution that has a primary or post-primary ITE programme accredited by the Teaching Council as the lead.

- 16. Our School intends to submit the proposal but we haven't yet identified who will lead the proposal. Can we submit an Expression of Interest on behalf of our school and identify a different PI / Contact Name for the final submission?**

Yes, you can identify a contact name in the Expression of Interest form and amend this contact name for the final submission, should you wish to do so.