

Contract Management System (CMS) for Education



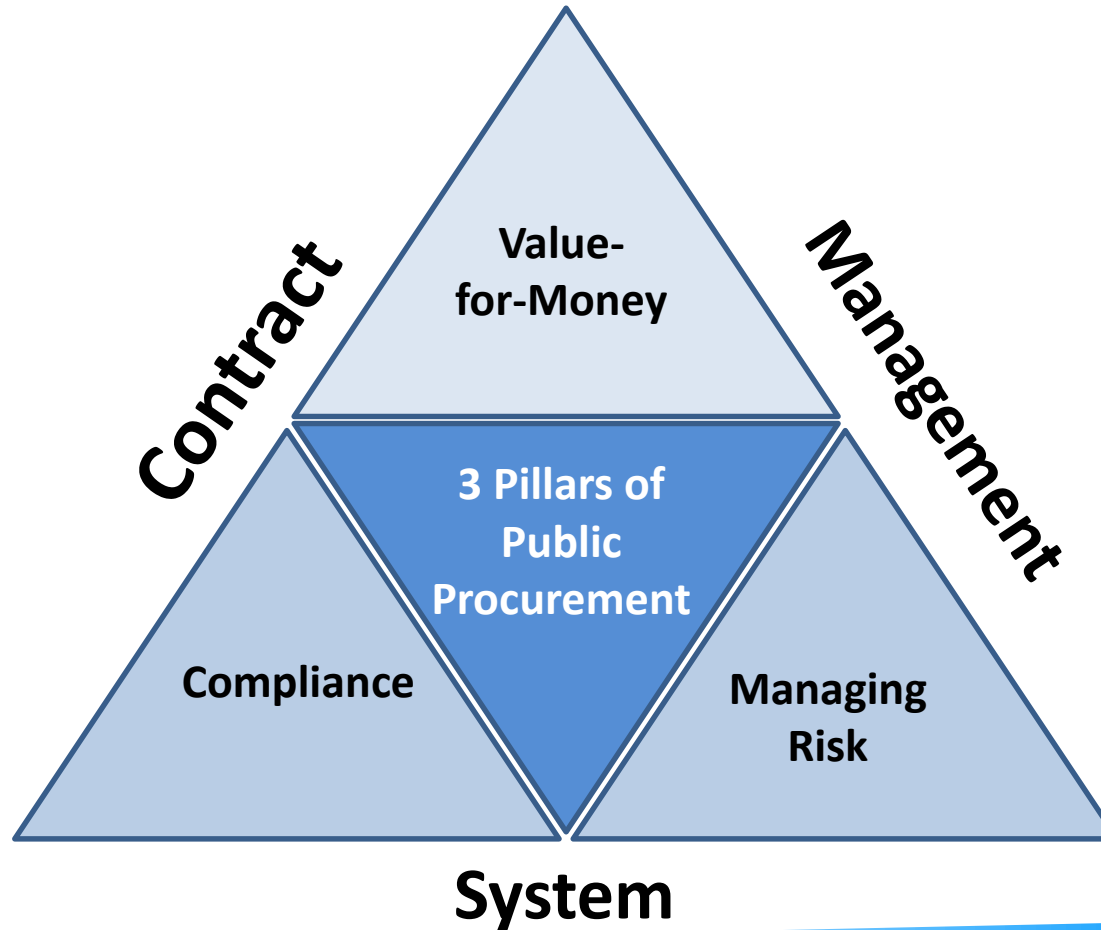
Bridget Keenan, Category Manager, Education Procurement Service



AN tSEIRBHÍS UM SHOLÁTHAR
OIDEACHAIS
EDUCATION PROCUREMENT
SERVICE (EPS)



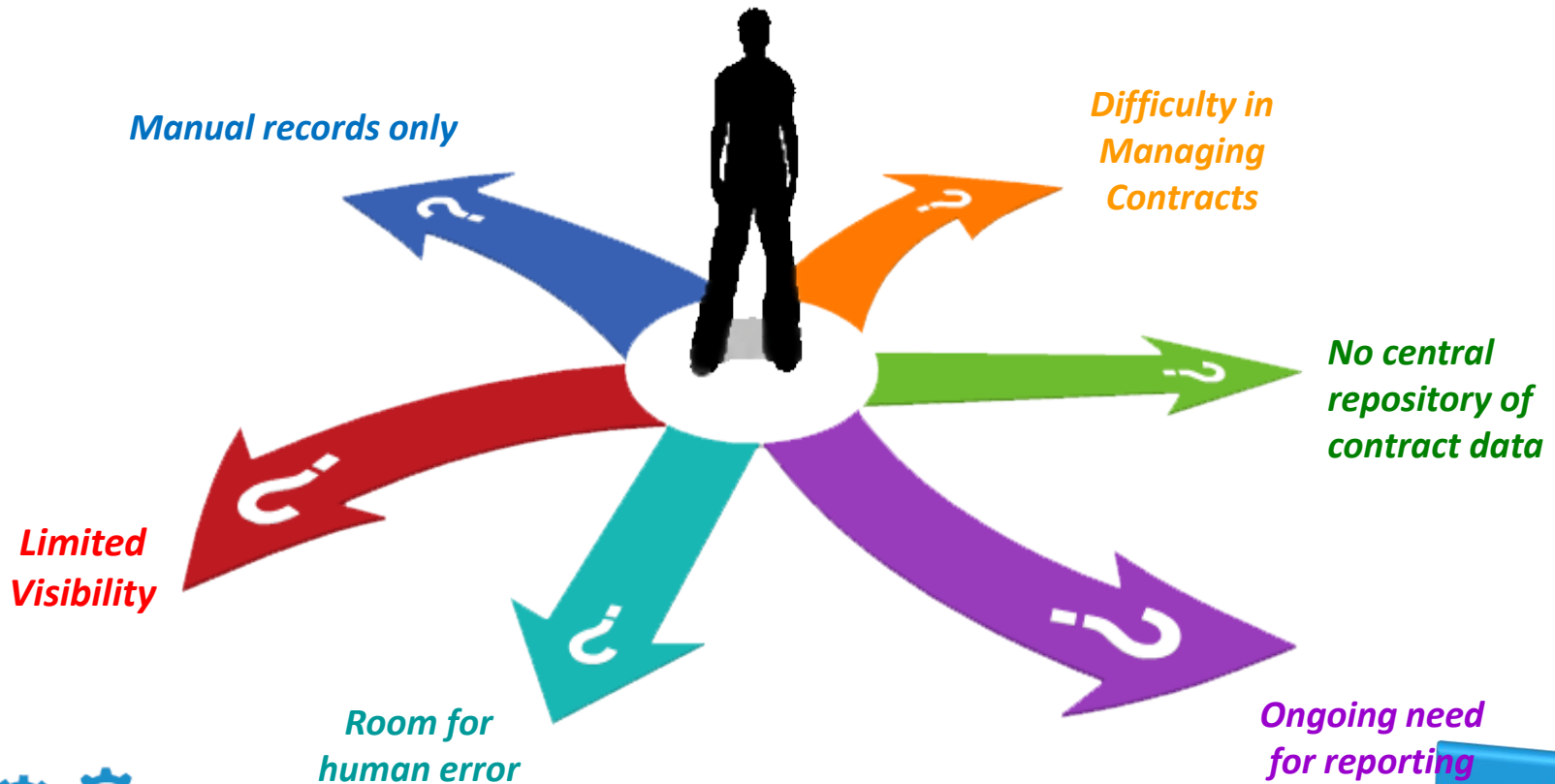
The need



AN tSEIRBHÍS UM SHOLÁTHAR
OIDEACHAIS
EDUCATION PROCUREMENT
SERVICE (EPS)



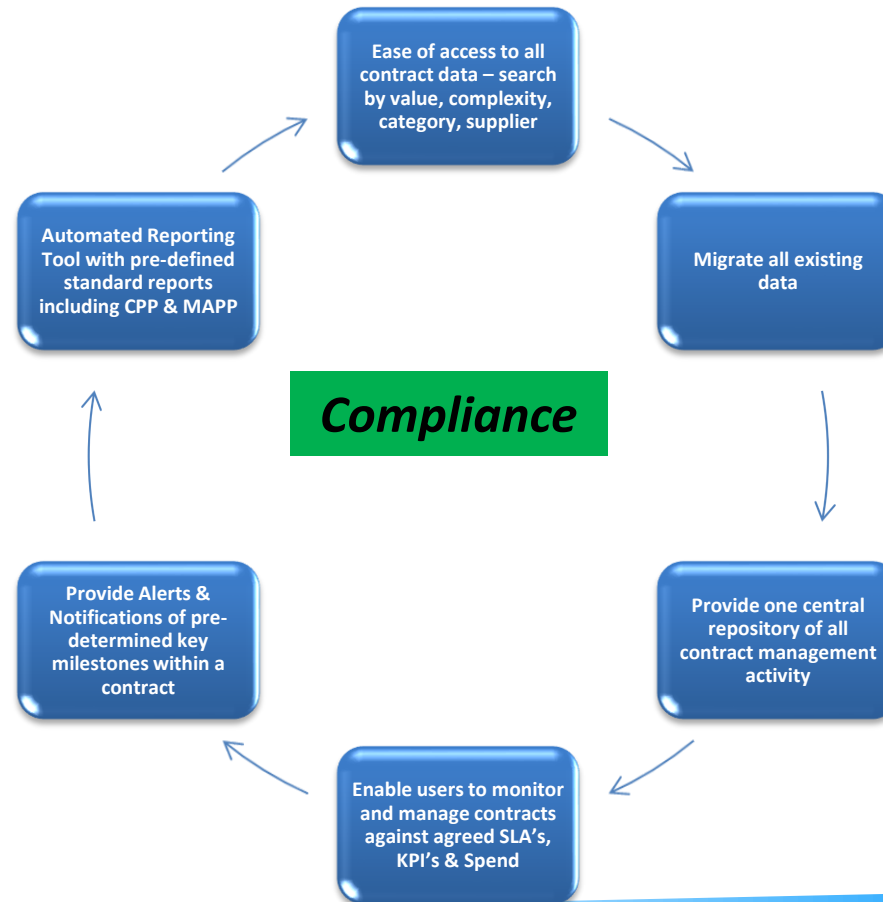
Status Quo



AN tSEIRBHÍS UM SHOLÁTHAR
OIDEACHAIS
EDUCATION PROCUREMENT
SERVICE (EPS)



What will CMS achieve



What Process has been undertaken?

Tender process undertaken for a Single Party Framework for the Provision of a Contract Management System

Successful supplier – Asite Solutions Limited

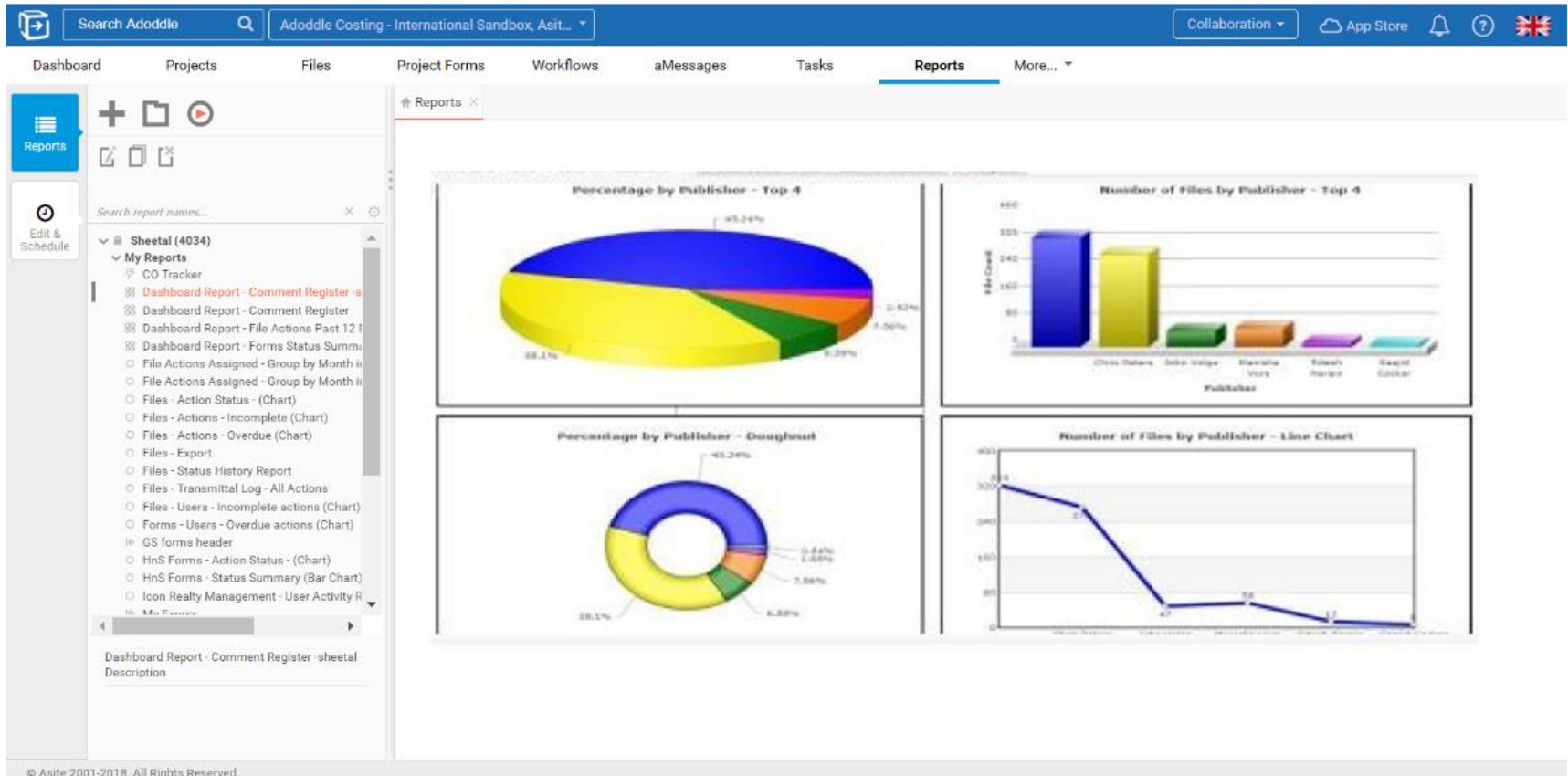
*The system requirements were identified
‘by the Education sector for the Education sector’*

A snapshot of what Asite can offer

- ❑ **A Cloud based solution of a range of Applications and Modules that deliver core functionality to store and manage data**
- ❑ **The ability to manage and store data efficiently and securely, allowing for increased collaboration, aggregation and streamlining**
- ❑ **Provides multiple ways of advising users of pending actions. Notifications through CMS & Email. They can be categorised by Overdue, Due Today or by calendar**
- ❑ **Links parent and child contracts ie Frameworks & Mini-competitions**
- ❑ **Document repository with unlimited storage - upload all relevant contract files, tender documents, SLA's**
- ❑ **Advanced Reporting tool which provides one true single source of data, creating transparency**
- ❑ **Full audit trail functionality**
- ❑ **Provides a rich graphical dashboard functionality for users**



Reporting capability – How Asite can display your data



AN tSEIRBHÍS UM SHOLÁTHAR
OIDEACHAIS
EDUCATION PROCUREMENT
SERVICE (EPS)



Who will do the first implementation and what will be involved?

EPS will configure & implement the Asite solution on behalf of the Education sector.

The Implementation phase will include;

- Capturing of requirements/data fields (in accordance with tender specification)
- Workflow mapping
- Requirements sign off
- Data Migration
- User Acceptance Testing
- Training
- Go Live

Conclusion: Base Product Available for Education Partners

What will be involved when an Education partner implements CMS?

The base product is now available;

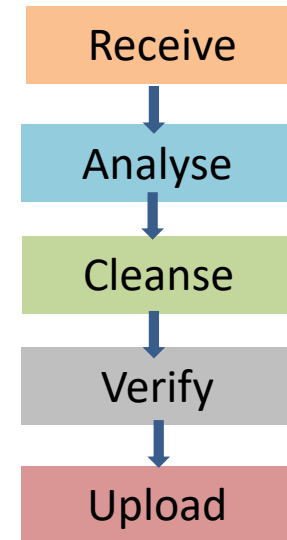
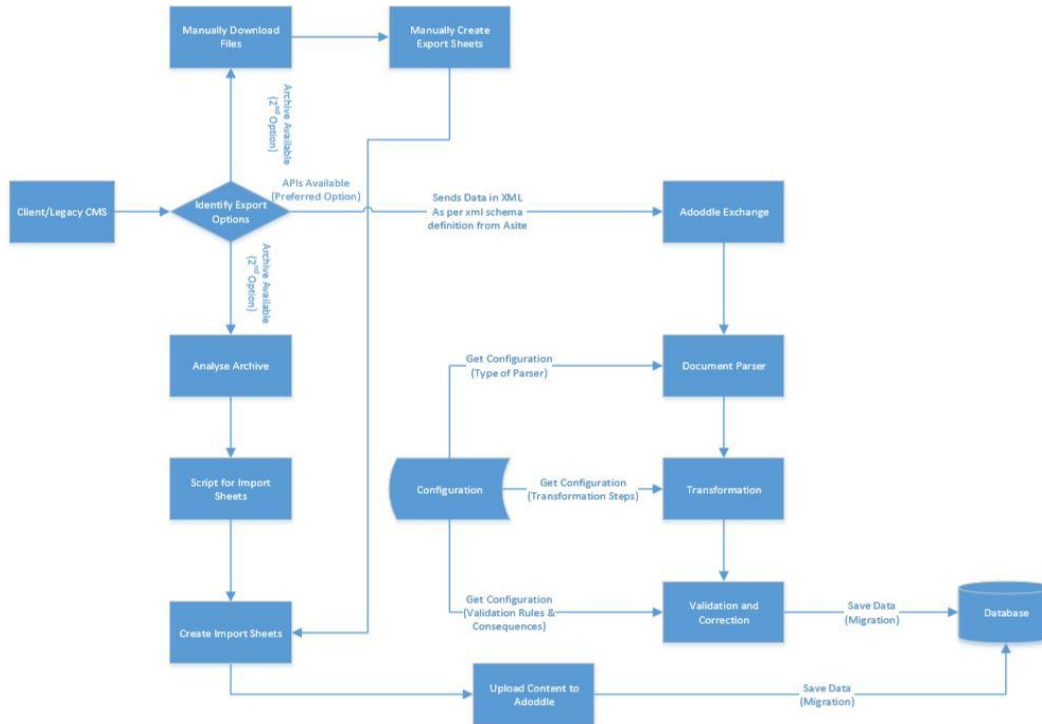
- ~~Capturing of requirements/fields~~
- ~~Workflow mapping~~
- ~~Requirements sign-off~~

- Data Migration
- Any additional configuration required locally
- User Acceptance Testing
- Training
- Go Live

An allowance has been made within the pricing for minor customisation

How will your manually held data be migrated to CMS?

ADODDLE MIGRATION OPTIONS



How can Education Partners avail of the Framework?

- EPS have engaged with Asite to commence implementation – timeline to be agreed
- Once EPS implementation has concluded, EPS will inform all Education Partners that CMS/the Framework is available for drawdown
- EPS will provide a brief User Guide including Asite Account Manager details
- Each Authority will Complete the Notification to Activate Services Form (NASF) and send to Asite

Your implementation will be initiated with Asite

How much will it cost?

<u>Asite Solutions Limited</u>	<u>Cost per drawdown (based on 5 users)</u>
Annual Licence Cost (including support)	€1,920
Configuration & Implementation (based on 2 days)	€2,200
Archive cost per workspace (once off)	€1,200
Training – 2 days for 10 delegates	€2,200
Train the Trainer cost (if required)	€1,400
Total	€8,920

Notes;

- The Annual Licence fee is the only ongoing cost and includes support
- Train the Trainer cost is only if required
- Daily Rate for Consultancy/development €1,200
- Cost of additional Users - €32 per user per month (€384 annually)



AN tSEIRBHÍS UM SHOLÁTHAR
OIDEACHAIS
EDUCATION PROCUREMENT
SERVICE (EPS)





Thank you

Bridget Keenan, Category Manager, Education Procurement Service

