Institute of Technology Tallaght

Procurement
Why the Focus on Procurement?

Value for Money

1. Reducing costs - achieving better value for money for the Institute
   ✓

2. Better value for money for the tax payer
   ✓

Audit

1. Internal Audit – Deloitte

2. Statutory Audit – C&AG

3. Tender Advisory Service – New TAS Audit
Level of Non Compliance

Where we were

Adequately Procured: 78%
Not Adequately Procured: 22%
Barriers to Success to Date

Why we were non-compliant?

Procurement Procedures
- In the past we have been unclear on how, when and what procurement procedures to use.

Inconsistencies
- There was a lack of consistency throughout departments

Management
- Decentralised Procurement
- Cumulative Spends
- Lack of oversight
- Ability to plan hindered

Documentation
- Decentralised storage of documentation
Removing the Barriers

Finding a simple consistent way forward

**Procurement Procedures**
- OGP / EPS / Procurement Conference Attendance
- Review of public procurement policies

**Consistency**
- Refinement of local ITT policies & procedures
- Cannot procure unless attend training (system access)
  100+trained

**Management**
- Application of lower thresholds than those imposed through Government procurement.
- Monthly Tracking
- TMT Agenda

**Procure Point System**
- Central Repository
- Upfront procurement activity validation
- SPOC – Framework link – Information Repository
ProcurePoint

Not Just a Storage Point .... A single point of contact (SPOC) for procurement needs

ProcurePoint is preloaded with

- Government Procurement Guidelines
- Thresholds
- OGP and eTender Procurement templates
- Preloaded Government Frameworks with easy to find search functionality

Facilitates Procurement Planning

Monitoring Compliance

- Flagging missing documentation (by procurement type)
- Flagging non compliant documentation
- Flagging contracts nearing their end date
- Provides procurement stats
Where we Are

Not 100% compliant, A journey not a destination...

Are we more Compliant?

YES

@ Financial YE 2016 we had 90% which was 97% by Calendar YE 2016

Have we saved?

YES

- through activation of single supplier frameworks
- Yes – breaking the mould – “that’s who we always use”

Are people more aware of their responsibility with regard to Procurement?

YES

- Over 100 staff trained
- Validation pre PO approval
- Document Repository

Do we feel we have better control?

YES

- Next best thing to central procurement
- Contract expiry reminders
- Annual Procurement plan and FOI data at our fingertips
Questions?

Thank you for listening!