

# STUDENT ASSISTANCE FUND

## Guidelines for Students





# What is the Student Assistance Fund?

## What is the Student Assistance Fund?

The Student Assistance Fund (SAF) provides financial support to full or part-time students who are experiencing short or long-term financial difficulties while attending higher education. The SAF is co-funded by the Government of Ireland and the European Social Fund as part of the ESF Programme for Employability, Inclusion and Learning 2014-2020.



## What can I use it for?

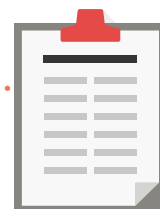
The SAF is available to assist students with costs such as:

- ▶ Books and other class materials
- ▶ Rent, heating and lighting bills
- ▶ Food
- ▶ Essential travel
- ▶ Childcare costs for students that are parents
- ▶ Medical costs



## What costs are not covered?

Tuition fees, registration fees, student loan repayments or any costs borne by your institution are not covered by the SAF.



## Who can apply for the SAF?

Students on full or part-time courses leading to a higher education award (NQF level 6-10) in the universities, institutes of technology and other approved colleges.

Students who are lone parents are encouraged to apply as additional funding has been provided to support this group.

## How do I apply?

If you are in financial difficulty you should contact the access or student services office in your institution for further information on how to apply for the SAF.



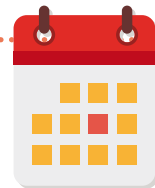
## Is it confidential?

Yes, the SAF is administered on a strictly confidential basis by your institution.

Any information you provide as part of your application is protected by data protection policies in your college. To comply with ESF reporting and audit requirements, institutions return data on recipients of the SAF to the Higher Education Authority (HEA).

## When can I apply?

It is important to apply for funding as soon as you can. Some institutions have a closing date for applications and you should check when this is.





Where can I find further information?

### How are applications assessed?

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Your individual circumstances and financial means are taken into consideration by your institution when assessing your application for Student Assistance Funding. Final decisions on awards may be taken by a small committee, including the access officer and student welfare officer.

### What are the award amounts?

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There are limited funds available so institutions prioritise those who are most in need and not every request for funding can be met.

### What documents do I need?

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Your institution will be able to advise on the documents needed to support your application for the SAF. These may include proof of your own or your parents' income, as appropriate and proof of expenditure such as receipts for costs such as rent, childcare, etc.

### Where can I find further information?

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Further information can be found at:  
**[www.studentfinance.ie](http://www.studentfinance.ie)**

